



**SOUTHERN LEHIGH SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
COMMITTEE MINUTES**

**Facilities Committee  
Central Office Meeting Room  
February 22, 2012  
*Minutes***

I. Called to Order 12:00 noon

PRESENT: B.Stelts, J. Lindsay, J. Bartholomew, L. Christman, J. Melber, T. Bergey,  
S. Knoll, W. Gross (Brandywine Transportation Co.)

ABSENT: J. Dimmig

II. APPROVAL OF MINUTES OF December 22, 2011

III. PRESENTATIONS / REPORTS

IV. CURRENT BUSINESS

**Transportation RFP**

- Last Transportation RFP, totaling six pages was issued in 2006. Laidlaw was selected to continue with the contract.
- Level of service had dropped considerable since First Student took over. First Student indicated that they were meeting the requirement of the contract.
- Current RFP began development in 2010 the best of RFPs from many districts as well as our challenges were added to the sixty page RFP. Bus age requirements, maintenance, insurance, penalties for inadequate staffing were added into the RFP.
- Advertising began in November of 2011 and digital copies were sent to all contractors that responded to the advertising or expressed interest over the past 5 years.
- 11 contractors were present at the mandatory pre-proposal meeting. Resulting from that meeting more than 1000 supporting pages of documentation were sent in three addendums.
- 7 contractors submitted proposals. 5 year base pricing for the contractors ranged from \$12,319,027 to \$17,314,324. Routing pricing for year 1 ranged from \$7,820 to \$250,000.
- The four lowest cost vendors were selected for terminal visits by Sue Knoll & Todd Bergey. Through use of a rubric and review of costs the four contractors were narrowed to two.
- The two top picks were asked to look at their proposal with the opportunity to change any numbers. SLSD requested clarification on some items. The provided proposals were opened on February 16. Refer to the attachments for our analysis of the results.



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- Discussion of the pros and cons of proposals occurred. Topics that were discussed included size of companies, routing experience, new terminal location and zoning requirements, previous accident history, and safety concerns. The recommendation made by the committee for Board approval will be Contractor “X”, Brandywine Transportation Co.

### **Middle School- HVAC repair**

- Reported late meeting that repair of compressor and unrelated seal could cost as much as \$63,000. The facilities committee authorized repair.
- SLSD is researching if equipment is covered under breakdown insurance.
- Inspector from Insurance Company inspected and is requiring tear down of the unit before determination of coverage.
- Questions to do with the age of the chiller and the company that installed it will be investigated.

### **High School Sewer**

- Friday, February 10, 2012, the sewer at the high school backed up spilling into the dirt floor basement.
- Repairs were completed over the President’s Day Break.
- Removal of all hazardous dirt and materials is under way. The total cost will be an insurance claim at \$33,000.
- This summer the main line outside the building must be excavated. Cameras do not show any problems but this is the second backup since August.

### **Intermediate School - renaming to the Joseph P. Liberati Intermediate School**

- Adding Joseph Liberati’s name to the fascia on the main entrance is quoted at \$1,885 (includes lettering and installation).
- A bronze plaque with Mr. Liberati’s likeness to be hung on the building dedication is estimated at \$3,500.00
- Replacement of the 378 entrance sign is estimated at \$3,000 to \$4,000
- The committee discussed and decided that letters on the front of the building would be appropriate. Christmas City Studios presented us with a large framed photograph of Mr. Liberati for his memorial service. Scott Killino (STEM teacher at IS) and his students will be tasked with using the Laser engraver to create a plaque to be placed with the photograph. This memorial will be placed within the Intermediate School. The entrance sign will not be changed. The official name of the school will not be changed with Pennsylvania Dept of Education – this would affect testing results and tracking of these results as data is collected and compiled.
- Rededication of the Intermediate School will be scheduled for the beginning of the school year, 2012 – 2013.



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**Demand Response & Energy update**

- Demand Response Contract was with Comverge through Costars cooperative. PJM & Costars canceled the Comverge Contract.
- Prices were sought from other Curtailment Services Providers. Clearchoice did not provide a price, Enerwise Global Technologies(Comverge) \$42,731 year 1 and Hess at \$51,929. Administration will recommend proceeding with Hess.
- SLSD purchased the remaining 40% of natural gas for the 2012/2013 school year. Natural gas prices are at an all-time low and as a result our consultant, Compass Energy, felt it was time to lock in. 9,576 DTH were locked in at \$3.531 per DTH..

**Other**

- Project list attached
- Artificial turf fields: a committee will be formed to revisit this topic. Three years ago, a cost of over a million dollars was quoted.

V. VISITORS' COMMENTS

VI. EXECUTIVE SESSION

VI. OPEN SESSION

ADJOURNMENT 2:00pm

ATTEST: Susan Knoll Secretary / Recorder